

**SOCIAL WORKERS SECTION  
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPY,  
PROFESSIONAL COUNSELORS AND SOCIAL WORK  
MINUTES  
JUNE 26, 2003**

**PRESENT:** Crystal Berg, George Kamps, Douglas Knight

**EXCUSED:** Jennifer Borup (joined by phone from 10:30 – 11:00 a.m.)

**STAFF PRESENT:** Kimberly Nania, Bureau Director; John Schweitzer, Legal Counsel;  
Jack Zwieg, DOE Attorney; Grace Schwingel

**GUESTS:** Joanne Barndt, UW-Milwaukee, WI Council on SW Education, WI NASW  
Bobbi Prichard, UW-Milwaukee  
Linda Haines, Upper Iowa University

**CALL TO ORDER**

George Kamps, Chair, called the meeting to order with some opening remarks at 9:06 A.M.  
A quorum of 3 members was present.

**APPROVAL OF AGENDA**

**Additions:**

- 2 stipulations: Honor K. Williams, CSW; and David Alan Seymour, LCSW
- Two items following Item 'D' on the agenda, "Conversation Regarding Jurisprudence Exam" and "Discussion Regarding SWTC Courses by Technical Colleges Are They Four Credit Campus's" will be tabled until the Board's next meeting when Jennifer Borup is present.
- The Board will call Jennifer Borup at home for the "Discussion Regarding Upper Iowa Sites and Interactive Courses for SWTC" to address concerns of guest, Linda Haines.
- CE Audit will be a topic for discussion on the July agenda.
- Consideration of 2 requests for CE waivers for Lisa Bergner, Helen Guyton
- Request for CE Waiver will be a standard agenda item in the future.

Chair, George Kamps, reported on the meeting Secretary Strong Hill had with the Chairs of all the Boards to discuss budget concerns, the fee study. The Board will discuss the Fee Study under "Other Business" on the Agenda.

**MOTION:** Douglas Knight moved, seconded by Crystal Berg, to approve the agenda as amended. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

Bureau Director, Kimberly Nania, reviewed the topics that were discussed at the meeting with Secretary Strong Hill and the Board Chairs. The fee study and the impact of the budget constraints on resources available to the Department were considered. The Department is looking at ways to reduce printing and mailing costs related to the Regulatory Digests, travel, and to get applications on-line. Some ideas shared by boards that meet on a monthly basis were that they might be able to meet less often and consider the feasibility of getting the work of the board done with fewer meetings or conducting teleconference meetings and possibly e-mailing agenda packets to board members. Board members felt the idea of e-mailing agenda packets would work for them. The Department is trying to advance to an electronic means of communication to the state, public and consumers.

It was reported that the decision has been made for the Department to stay in its current location. A move to the front of this building facing East Washington Avenue will be made in about 8 months after that area is remodeled.

### **A CE AUDIT WAS CONDUCTED THIS PAST BIENNIUM**

Due to staff constraints in the Exam Office at this time, the Board is agreeable to dispensing with CE audits for this biennium, maintaining it only for all credential holders who have had complaints against their license.

**MOTION:** Douglas Knight moved, seconded by Crystal Berg, to waive the audit of CE credits for the biennium ending 6/30/03, due to fiscal concerns and time constraints at this time. CE audits will continue to be done for licensees who have an investigation opened against them. Motion carried unanimously.

### **APPROVAL OF MINUTES OF MAY 20, 2003**

#### **Amendments to minutes:**

On page 2 of minutes under "Statutory Requests Update, correct first sentence to read ". . . changes to rules and **statutes** as of May 19, 2003. In the last sentence of that same paragraph change the sentence to read "**The Section discussed and reviewed a letter** dated May 7, 2003 to Mark Kunkel . . ." In the motion on page 4 on "CEH Waivers" the second sentence should read "**This document must include** information as to . . ." On page 6 of the minutes under "Report NBASW Conference Held May 9, 2003" the third sentence should read "Mr. Kamps **was** a panel member for this conference." On that same page under Processing Time of Complaints" the second sentence should read "Mr. Berndt shared **that** many different scenarios . . ." On page 11 of the minutes under "Adjourn to Closed Session" it should not include Douglas Knights' name in the roll call vote as he was not present. On page 9 of the minutes under "Other Section Business" the first sentence should read "Kimberly Nania **shared** with the Section a memo . . ."

**MOTION:** Crystal Berg moved, seconded by Douglas Knight, to approve the minutes of 5/20/03 as amended. Motion carried unanimously.

## **PRESENTATION OF PROPOSED STIPULATIONS**

Jack Zwieg reviewed the stipulations of Honor Williams, CSW and David Allen Seymour, LCSW. These matters will be deliberated on in closed session.

There was a discussion on the possibility of forming a process for the Joint Examining Board to resolve disciplinary issues of a more severe nature that are brought before more than one Section. Legal Counsel, John Schweitzer, will discuss this with the Joint Board.

## **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

Noted

## **STATUTORY REQUESTS UPDATE – JOHN SCHWEITZER**

Legal Counsel, John Schweitzer, gave an update of the rules and indicated there have been no further developments with regard to a redraft of the bill which would allow people to obtain a specified number of hours of supervised clinical social work experience for the supervised clinical field training.

Legal Counsel, John Schweitzer, indicated that Secretary Strong Hill would like to bring together an in-house Department Task Force composed of the Chairs of the 3 sections of this Board, along with Kimberly Nania and Legal Counsel, John Schweitzer, plus two representatives, Keith Lang, and Susan Schroeder, DHFS staff, and two member of the state Council of AODA to serve on the Task Force.

The Section originally had asked the participation of representatives from various state agencies to participate and expressed its concerns about the new direction this task force is taking which was done without board member involvement.

Section members agreed to have Jennifer Borup represent the Board in a meeting with the Secretary to review the Board's perspective on this initiative of the Board prior to the first meeting of the task force to provide important background information to the Secretary on the issues involved.

## **CONVERSATION REGARDING JURISPRUDENCE EXAM BEING ELIMINATED**

The Section tabled this discussion. If the Jurisprudence Exam was eliminated, the Section expressed its concerns about how the public would be protected without monitoring the jurisprudence exam to ensure that practitioners from other states are familiar with Wisconsin laws.

## **DISCUSSION REGARDING SWTC COURSES BY TECHNICAL COLLEGES ARE THEY FOUR CREDIT CAMPUS'S**

This issue was tabled until the July meeting.

## **REQUESTS FOR CE WAIVER**

### **CHERISE NIELSON**

The Board agreed to grant the request of Cherise Nielson for an extension of 190 days to fulfill her CE requirements due to a prolonged illness.

### **MAXINE LUSTY**

The request of Maxine Lusty for an extension of one year to meet her CE requirements was granted at last month's meeting if her medical condition was verified.

### **HELEN GUYTON**

Helen Guyton had requested a total waiver of the CE requirements for this biennium. However, the Board granted Helen Guyton an extension of one year to meet the CE requirements for the present biennium which ends June 30, 2003. Helen Guyton would still be required to meet the CE requirements for the next biennium with additional CE courses.

### **LISA BERGNER**

The request by Lisa Bergner for an exemption of her CE requirements was denied. The Board wants further information including the number of CE's accumulated in the previous biennium and the nature of her medical condition and other background information. Legal Counsel, John Schweitzer, will write a letter indicating that she will need to be current with her CE requirements before she can return to work.

## **DISCUSSION REGARDING UPPER IOWA SITES AND INTERACTIVE COURSES FOR SWTC**

Linda Haynes from Upper Iowa addressed the Board with comments and questions regarding an interactive TV modality, long distance education that Upper Iowa would like to present in order to be able to provide courses in outlying areas where there are no Centers. Jennifer Borup joined the meeting by telephone for this discussion. The Board would like to know what the content of the courses would be, the number of hours of credit and who would be teaching the courses.

**MOTION:** Crystal Berg moved, seconded by Doug Knight, to allow Upper Iowa to offer 2 courses, the policy and HBSE courses in an interactive video modality. Motion carried unanimously.

Jennifer Borup will work with Upper Iowa on the feasibility of offering this type of education for the methods and practice courses. Upper Iowa will also work with the board on an evaluation of course effectiveness at the end of the term.

## **CORRESPONDENCE RE: SUPERVISION OF INTERNSHIP SITE WITHOUT A LICENSED SOCIAL WORKER –MARGARET WILHITE**

The Board reviewed the letter of June 10, 2003 from Margaret Wilhite, Chair of the Department of Sociology at Cardinal Stritch University. It was noted that according to the statutes the field experience would need to be supervised by a certified social worker who has a bachelor's degree in social work.

### **DISCUSSION REQUIRING CE FOR RENEWAL EVEN FOR THOSE PEOPLE WHO WERE CREDENTIALLED IN THE LAST COUPLE MONTHS OF A BIENNIUM**

The Board clarified that individuals who were licensed today will not need continuing education credits until they renew their license in July of 2005.

**MOTION:** Douglas Knight moved, seconded by Crystal Berg, to waive the audit of CE credits for the biennium ending 6/30/03, due to fiscal concerns and time constraints at this time. CE audits will continue to be done for licensees who have an investigation opened against them. Motion carried unanimously.

### **DISCUSSION LIMITING TO CAPSTONE FOR THE TRAINING CERTIFICATE**

The Section tabled this discussion until the July meeting.

### **HEARING**

NANCY JOHNSON

The Section heard the testimony of Nancy Johnson and will deliberate on this matter in closed session.

### **APPEARANCE RE: APPLICATION**

JENNIFER EADES

Jennifer Eades presented her request to the Section. The Section will deliberate on this matter in closed session.

### **DISCUSSION: E-THERAPY**

The Section had a discussion on legal and confidentiality issues related to E-Therapy. The Psychology Board would like to be included in the development of language for a rule change.

Legal Counsel, John Schweitzer, will talk with Executive Assistant Chris Klein about the status of the E-Therapy request.

### **SCREENING PANEL REPORT**

Crystal Berg reported on 3 cases that were screened. 2 cases were closed and 1 case is being opened for investigation.

### **REVIEW OF CORRESPONDENCE AND PHONE INQUIRIES BY LEGAL COUNSEL**

The Section reviewed correspondence and other issues presented by Legal Counsel. Legal Counsel, John Schweitzer, will respond to these issues as directed by the Section.

### **REGULATORY DIGEST ARTICLES**

The Section discussed the number of regulatory digests that need to be distributed each year as part of an effort to respond to the budget constraints the state is currently facing.

### **SPEAKING ENGAGEMENT REQUESTS**

On July 10, 2003 Kimberly Nania and Jan Neitzel will be going to Carthage College in Kenosha to talk about credentialing issues with a new group of graduates.

### **ASWB – DELEGATE ASSEMBLY MEETING; 2003 ASWB ELECTION**

Noted

### **CLOSED SESSION**

**MOTION:** Doug Knight moved, seconded by Crystal Berg, to adjourn to closed session pursuant to Wisconsin State statutes 29.85(1) (a) (b) (f) and (g) to deliberate on proposed stipulations, to deliberate on a Hearing, and request for Psychometric testing approval and to deliberate on applications and proposed order fixing costs; DMS IV questions and to consult with Legal Counsel and review inquiries received by Legal Counsel. Motion carried by roll call vote: Crystal Berg-yes; George Kamps-yes; Doug Knight-yes.

Open Session recessed at 1:50 p.m.

### **RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**MOTION:** Doug Knight moved, seconded by Crystal Berg, to reconvene into Open Session at 4:30 p.m. Motion carried unanimously.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

### **DELIBERATION OF PROPOSED STIPULATIONS**

HONOR WILLIAMS, CSW

**MOTION:** Crystal Berg moved, seconded by Douglas Knight, to accept the proposed stipulation, Findings of Fact, Conclusion of Law and Order in the matter concerning Honor Williams. Motion carried unanimously.

DAVID SEYMOUR, LCSW

**MOTION:** Doug Knight moved, seconded by Crystal Berg, to accept the proposed stipulation, Findings of Fact, Conclusions of Law and Order in the matter concerning David Seymour. Motion carried unanimously.

### **DELIBERATION OF HEARING**

NANCY JOHNSON

**MOTION:** Crystal Berg moved, seconded by Doug Knight, to uphold the Section's original decision and deny the application of Nancy Johnson for certification as a clinical social worker because she has not satisfied the experience requirements for certification as a clinical social worker. The Section recommends that she secure additional supervised experience diagnosing a wider variety of conditions and populations. Motion carried unanimously.

### **REQUEST FOR PSYCHOMETRIC TESTING APPROVAL**

DANIEL LEQUIA, MS

The request of Daniel Lequia, MS was approved at the Section's meeting in April 2003.

### **DELIBERATION OF APPLICATION – JENNIFER EADES JENNIFER EADES**

**MOTION:** Crystal Berg moved, seconded by Doug Knight, to approve Jennifer Eades to take the examination for Basic Social Worker. Motion carried unanimously.

### **DELIBERATION OF PROPOSED ORDER FIXING COSTS**

KATHLEEN J. SCHREMP (LS0302221SOC)

**MOTION:** Crystal Berg moved, seconded by Doug Knight, to approve the order fixing costs in the matter concerning Kathleen Schrempp. Motion carried unanimously.

### **DIVISION OF ENFORCEMENT – CASE STATUS REPORT**

**MOTION:** Crystal Berg moved, seconded by Doug Knight, to close **02 SOC 057** for insufficient evidence. Motion carried unanimously.

**MOTION:** Doug Knight moved, seconded by Crystal Berg, to close **02 SOC 056** for: Prosecutorial discretion. Jack Zwieg will write a letter to the respondent indicating the expectation that he will have no further contact with the family in question. Motion carried unanimously.

### **APPLICATION REVIEW**

**MOTION:** Crystal Berg moved, seconded by Doug Knight, to approve the applications that were approved, denied those applications that were denied. Motion carried unanimously.

### **CLINICAL SOCIAL WORKER**

1. BAHR, TAMI-exam more information
2. COMNICK, VICKI-licensure approved
3. FURE-OLKS, LORI-exam approved
4. GALLOWAY, ANNA-licensure approved
5. GENIN, RENEE-exam approved
6. GOLDEN, ELENA-licensure denied
7. GREER, LANETTA-licensure need more information
8. HENRICKSON, SARAH-licensure denied
9. JOHNSON, NANCY-exam
10. KUNICKI, JOAN-licensure more information
11. LAUDER, KRISTEN-licensure more information
12. MACHAC, HELENE-exam approved
13. RANDLE, PHYLLIS-licensure more information
14. RICHGELS, CINDY-exam denied
15. WILLIAMS, ANNETTE-licensure approved
16. WOLF-ACREE, MICHELLE-licensure approve
17. WIMMER, RICHARD-exam approved

### **SW TRAINING CERTIFICATE**

1. ALECKSON, SUSAN-course to be reviewed in more depth
2. AUMAN, JILL-degree accreditation approved
3. BRUHN, GEORGETTE-national exam approved
4. GODEK, JESSICA-internship approved
  - i. Internship approved
5. GILBERTSON, TERRY-internship denied
6. KLEINMAN, MARSHA-employment denied
7. KAMRATH, TINA-employment denied
8. KUJAWA, LISA-internship approved
  - degree approved
9. LEONARD, MICHELLE-employment denied



10. MCKINDLEY, MEGAN-degree approved
11. MATTINGLY, LAURA-employment need more information
12. REIMER, STACY-degree denied
13. SCHAEFER, GINA-internship denied, personal appearance requested
14. XIONG, PAO-employment more information

#### **DSM IV, QUESTIONS TO BE ADDED**

None

#### **REVIEW OF INQUIRIES RECEIVED BY LEGAL COUNSEL**

None

#### **CONSULTING WITH LEGAL COUNSEL**

Noted

#### **OTHER SECTION BUSINESS**

The Sunny Andrews award will be a topic of discussion on the July agenda.

The Section discussed the Grant Thornton Study regarding fee increases. The Section would recommend that the fees come back to the Department rather than being dispersed to other government bodies. The Section is in support of the LRB revisiting this issue.

**MOTION:** Doug Knight moved, seconded by Crystal Berg, to approve the letter drafted by Legal Counsel, John Schweitzer, on the Section's behalf regarding the Section's recommendations relating to the fee study issue. Motion carried unanimously.

The Section will include a discussion regarding Psychometric Testing – working with the Psychology Board, – on the July agenda.

#### **ADJOURNMENT**

**MOTION:** Doug Knight moved, seconded by Crystal Berg, to adjourn the meeting at 4:40 p.m. Motion carried unanimously.

**Next Meeting: Thursday, July 24, 2003**